



Welcome to the Harrison County Hospital Maternity Center!

We are delighted that you will be having your baby with us!

We think you will be pleasantly surprised and very pleased with the personalized care you will receive. Please, at your convenience before your delivery date, take the time to tour our Maternity Center, meet our staff, and to sign up for any or all of the Maternity Center classes we highly recommend.

Here are some tips to make your admission to the Hospital as smooth as possible:

1. You may pre-register anytime during your pregnancy at the Registration Desk at the Hospital. The clerk will enter demographic and insurance information into your electronic medical record, which will be available anytime you are admitted to the Hospital, whether for routine testing or an emergency situation. You may also pre-register by completing the enclosed pre-registration form and mailing it in to us.

Pre-registration will speed up the process of coming to the Hospital. Keep in mind that you must stop at the Registration Desk each time you come to the Hospital to sign a consent form for treatment, get an identification bracelet, and complete all necessary paperwork. For example, if you are scheduled for lab work, an ultrasound, or other outpatient procedure, you will be directed to that area after checking in at the Registration Desk.

2. If you think you are in labor or need to be seen by a physician, please call your doctor first. Your doctor will call the Hospital to let us know to expect you. The Registration clerk will begin the process as soon as we know you are coming so your paperwork can be ready when you enter the door. Then, we only need a few signatures and you can be on your way to the appropriate department.
3. All expectant moms ready to deliver should come to the Registration Desk at the Main Entrance of the Hospital from 6:00 am – 8:00 pm Monday through Friday. If you are arriving after 8:00 pm on a weekday, or on the weekend, you should go to the ER entrance to register. A family member may pull the car up outside of the Main Entrance, come inside and get a wheelchair, and bring you to the desk. This is so we know that you are here. Then, if you are unable to sign paperwork, a staff person will assist you to the Maternity Center, and the clerk will bring the paperwork to your bedside, or your spouse may sign consent forms for you.
4. If you are less than 20 weeks pregnant or have a non-pregnancy related issue (flu, asthma, broken bones, etc.) and you need to see a physician after physician office hours, you will most likely be seen by an ER physician, unless your doctor asks that you be admitted to the Maternity Center.

We are pleased that you have chosen Harrison County Hospital! If there is anything we can do to make your stay more pleasant, please let us know.

Harrison County Hospital
Maternity Center
812-738-8773

Room Service

Room Service is available at no extra charge to patients. Ask your nurse for a Room Service Menu. Room Service is available during the hours of 6:30am - 6:00pm.

Visitors may purchase a meal from the Café to be delivered to the patient's room at normal meal delivery times of 8:00am, 12 noon and 5:00pm. Visitor will receive an entrée, two sides and a drink for \$5.00. Payment will be made at time of delivery.

Free Wireless Internet

Please remember that we offer Free Wireless Internet access throughout the Hospital. Feel free to bring your laptop, PDA or other device and stay connected during your stay here.

About your Bill

We will bill your insurance company shortly after health care services have been rendered. This billing is based on the information that you provided us during the registration process.

Please respond promptly to any requests that you receive from your insurance company. While we will attempt to provide all information and any supporting documentation to your health plan(s), sometimes they require a response from you to resolve certain issues. If your health plan has not made payment within a reasonable period of time (usually 60 days after billing) and has not responded to our attempts to resolve payment matters on your behalf, the balance owed may become your responsibility.

After your insurance company has paid or our collection efforts have been exhausted, you will receive a statement showing the amount that is owed by you. **This amount is due within 30 days of the first statement date.**

Financial Counselor

The Financial Counselor's office is open Monday through Friday 7:30am to 4:00pm. To speak with the Financial Counselor, you may check in at the registration desk in the Main Lobby. If you have any questions about your bill before, during or after your Hospital stay, please call the Financial Counselor at 812-738-7846 or toll free at 800-447-4251 extension 2230. The Financial Counselor can explain insurance, Medicare and Medicaid guidelines and procedures to you.

If you do not have insurance or are worried about how you will pay your balance, the Financial Counselor can assist you. The Financial Counselor can also help determine if you are eligible for financial assistance.

Discount Program

Your Financial Responsibilities

We ask that you accept responsibility for paying for services in a timely manner. As a routine practice, Harrison County Hospital will collect a deposit at the point of registration. Please remember; the ultimate financial responsibility for payment lies with you, the patient. The following applies to **patients that have health insurance**:

Pre-Pay Discount: After all third party payments have been made, you will receive a statement of any additional amount due. If you have paid your full deposit at the time of service, and pay any remaining balance in full **within 30 days** after receiving your first statement, you will be eligible for a **10% discount**.

Prompt-Pay Discount: After all third party payments have been made, you will receive a statement of any additional amount due. If you did **NOT** pay a deposit at time of service but pay your balance in full **within 30 days** of receiving your first statement, you will be eligible for a **5% discount**.

What if my insurance pays for everything?

We process all credit balances. If you have a credit balance because of a deposit, we will apply the credit to any other outstanding balances that you may have, refunding any remaining balance within two weeks.

Why have I never paid a deposit before?

This is a change in policy. We now ask for a payment at the time of service, similar to your physician's office.

Discounts for Individuals without Insurance

Pre-Pay: If you pay a deposit for your procedure prior to the procedure being performed, and you pay any remaining balance within 30 days of receiving the first statement, you will be eligible for a **40% pre-pay discount**.

Prompt-Pay: If you did not pre-pay, and if you pay the balance of your bill within 30 days of receiving the first statement, you will be eligible for a **20% prompt-pay discount**.



Dear Expectant Mother,

We welcome you to Harrison County Hospital and all the excitement that comes with having a new baby! As the manager for the Registration Department at Harrison County Hospital, I am personally interested in making your registration quick and easy for you.

The enclosed registration form will ensure that you are pre-registered, simplifying the process on the day when you come to the Maternity Center to have your baby. Please complete this form and mail it back to us, or drop it off at your convenience with our Registration department.

When it is time to deliver your baby, you are welcome to use either of our two hospital entrance registration areas. The Main Entrance Lobby Registration located at the front of the Hospital facing I-64 is open Monday through Friday, 6:00am-6:00pm except holidays. The other registration area is at the Emergency Entrance, open 24 hours every day and located at the side of the Hospital facing Corydon Ramsey Road.

If you have any questions regarding this form or the pre-registration process, please feel free to contact me at 812.738.7866.

Best wishes,

Bree Thompson
Patient Access Manager

Harrison County Hospital PRE-REGISTRATION FORM

(Please Print)

Expected due date:				OB Dr:			
PATIENT INFORMATION							
Patient's last name:		First:		Middle:		Marital status (circle one) Single / Mar / Div / Sep / Wid	
(Former name):		Birth date: / /		Age:		Race: <input type="checkbox"/> American Indian <input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Multi Racial <input type="checkbox"/> White Ethnic Group: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Non Hispanic or Latino	
Street address:				Social Security no.:		Home phone no.: ()	
P.O. box:		City:			State:		ZIP Code:
Employer:		Employer Address:				Employer phone no.: ()	
Email:							
INSURANCE INFORMATION							
Person responsible for bill:		Birth date: / /		Address (if different):		Home phone no.: ()	
Employer:		Employer address:				Employer phone no.: ()	
Primary insurance and address:							
Subscriber's name:		Subscriber's S.S. no.:		Birth date: / /		Group no.:	
						Policy no.:	
Patient's Relationship to subscriber:		Subscriber's Address (if different):					
Secondary insurance and address:							
Subscriber's name:		Subscriber's S.S. no.:		Birth date: / /		Group no.:	
						Policy no.:	
						Co-payment: \$	
IN CASE OF EMERGENCY							
Name:				Address:			
City:				State:		Zip:	
Phone: ()				Relationship to Patient:			
HIPAA Info: (friends and family the doctor may talk to about your condition)				Power of Attorney: (include phone number)			
Office Use:				Comments:			
Clerk:							

DT1058

Kids First Pediatric Specialists



Deborah A. Hall, M.D.



John F. Norton, M.D.



Angella M. Talley, M.D.



Beth Sharp, APRN

**1263 Hospital Drive NW, Suite 180
Corydon
(812) 738-1200**

**5300 State Road 64, Suite 105
Georgetown
(812) 366-0012**



KIDS FIRST
PEDIATRIC SPECIALISTS

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Baby Perfect

New Born Photography

April Taylor
7740 Locust Road
Tell City, IN
47586

812-836-4176

812-719-1875

Please leave a message & I will return your call!

Infant Information

Name: _____ Male/Female _____
Date of Birth: _____ Time: _____ Doctor: _____
Weight: _____ Length: _____

Mothers Name _____

Address: _____

City _____ State _____ Phone _____

\$40.00
Package A

3-5x7's
12- wallets

\$50.00
Package B

1-8x10
3-5x7's
12 wallets

\$100.00
Package C

3-8x10's
4-5x7's
24 wallets

*All extra sheets - \$20.00

*** CD with 10 images - \$150.00**

*20 Announcements - \$40.00

*Shipping & Handling - \$5.00 _____

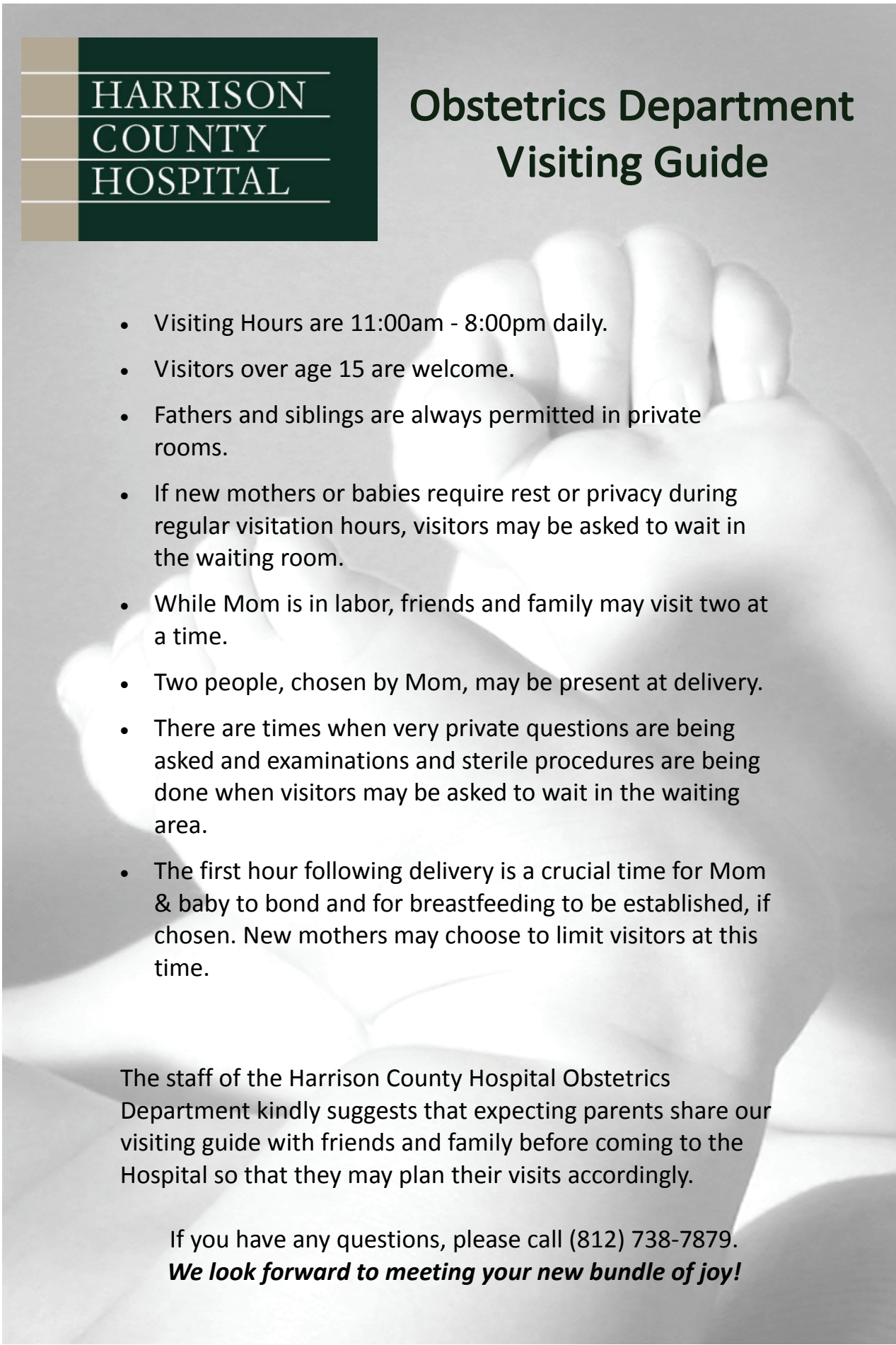
7% sales tax - _____

Total - _____

***Make Checks payable to AprilTaylor©**



Obstetrics Department Visiting Guide

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- Visiting Hours are 11:00am - 8:00pm daily.
 - Visitors over age 15 are welcome.
 - Fathers and siblings are always permitted in private rooms.
 - If new mothers or babies require rest or privacy during regular visitation hours, visitors may be asked to wait in the waiting room.
 - While Mom is in labor, friends and family may visit two at a time.
 - Two people, chosen by Mom, may be present at delivery.
 - There are times when very private questions are being asked and examinations and sterile procedures are being done when visitors may be asked to wait in the waiting area.
 - The first hour following delivery is a crucial time for Mom & baby to bond and for breastfeeding to be established, if chosen. New mothers may choose to limit visitors at this time.

The staff of the Harrison County Hospital Obstetrics Department kindly suggests that expecting parents share our visiting guide with friends and family before coming to the Hospital so that they may plan their visits accordingly.

If you have any questions, please call (812) 738-7879.

We look forward to meeting your new bundle of joy!